Your parent/legal guardian's address

Your parent/legal guardian's email address

Date

To Whom it May Concern

Re: [your name]

I am the *[mother/father/legal guardian]* of *[your name]* who is to enrol on a *[full title of course]* at Liverpool Hope University, in *Month and Year of start date*.

I am a co-borrower on the Educational Loan that has been taken out, and can confirm that the funds are solely for the use of my [son/daughter] during [his/her] studies in the UK.

Yours faithfully

[Signature]

[parent/guardian name]